Florida HIV/AIDS Advocacy Network (FHAAN)
Monthly Committee Meeting: Structure
Date: Monday July 16, 2012 Time: 2:00 p.m. (ET) – 3:00 p.m. (ET)

**NOTES and ACTION ITEMS**

<table>
<thead>
<tr>
<th><strong>Committee Tri-Chairs:</strong></th>
<th><strong>Administrator:</strong></th>
<th><strong>Participants:</strong></th>
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<tbody>
<tr>
<td>James Talley (North/Rural)</td>
<td>Michael Ruppal</td>
<td>Makut Matawal</td>
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<td>Alelia Munroe (Central/Metro)</td>
<td>Michelle Scavnicky</td>
<td>Jeffrey Pope</td>
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<td>John Eaton (South/Major Metro)</td>
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<td>Dwight Randolph</td>
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Welcome, Roll Call, Quorum Determination
Cmte Quorum = 33% Active members
Quorum Met

Meeting Guidelines
- Introduce yourself when entering call.
- Mute phone (*6) when in listen mode, unmute (*6) to speak
- State your name prior to speaking.
- Don’t place your phone on hold.
- Committee and members must adhere to our FHAAN Operating Agreement, including our consensus process and code of conduct.

Review of Committee Mission
Create and manage the structure, processes and documentation to set-up FHAAN for success.

Previous Meeting’s Minutes Approval
Structure Committee Notes (2012.06.18)
Alelia Munroe motioned, Michael Ruppal seconded. Approved

Old Business:
**Full FHAAN Meeting Speakers**
(guest speaker selection, invite and details)

Tri-Chairs to write up this new procedure for full FHAAN approval:
One pager, a week in advance
Structure committee tries to have potential speakers attend previous structure Committee meeting to learn more about their proposed topic.

Upcoming:
September 4th (Tuesday) Sherry Riley: John to schedule.

Prospects:
1) Florida CHAIN (David Brakebill-“ACA and the work they’re doing in FL and how we might interact/join forces with them”) - Alelia emailed David Brakebill for a speaker from FL CHAIN.
2) FL Part B/some Part A-Francis Hodge told John someone from public relations would be better.
3) Division of Disease Control and Health Protection Director
4) Michael Ruppal suggested someone to speak on the funding of Part D programs and the significant reduction in youth programs and services. He suggested that we do a quick analysis to mobilize when the Part D awards are released.
Alelia Munroe suggested sending an email to the Part D listserve and ask for individuals to know whether they were funded, defunded or not and determine its impact on Florida.

James Talley suggested setting up a separate call in August after the funds have been approved to address the Part D issue for those who have been defunded.

The issue is not directly impacting just the Part D’s, the other funded areas (part’s A and B) will have to pick up clients and care if this occurs.

5) Jeffrey Pope asked to revisit PrEP and having someone from AVAC or AIDS Healthcare Foundation speak during an FHAAN call? What is the status? James Talley asked if this was an appropriate topic for future calls or a separate call. Mitchell Warren from AVAC was suggested.

Michael Ruppel suggested FHAAN getting educated by a physician who can speak on PrEP or wait until it gets approved. The webinar should be neutral focused, not organizational opinion or one-sided approach. There was an issue about a previous FHAAN webinar promoting a plan or someone selling their product/services. We should be careful of the way things are presented on future webinars.

It was determined previously that these non-FHAAN requests be sent to Michel Ruppel for consideration as stand-alone webinars by TAI.

6) James Talley suggested discussing the topic around the fact that Florida will be turning down money in the next few years.

### New Business:

John Eaton explained that ADAP will be going out to bid in pieces/components since that has made it easier to get passed through the legislature. Eligibility and Insurance Continuation will go out to bid.

ADAP Advocacy Association Conference in August. FHAAN was recently awarded Grassroots Advocacy and Joey Wynn, Ken Bargar, David Brakebill and Butch McKay will attend on FHAAN’s behalf. Bridget Verrette and Carl Schmid attending for TAI. It was suggested to send the scholarship applications to the FHAAN members before the deadline.

### Full FHAAN Facilitators

August – Alelia Munroe  
September- John Eaton

### FHAAN Photos/Videos

All FHAAN members asked to capture photos, video clips, presentation materials, etc to send to [FHAAN@TheAIDInstitute.org](mailto:FHAAN@TheAIDInstitute.org) for use in newsletter, website, social media, etc.

### Revisit our FHAAN committee mission, duties and procedures

3 Structure Committee chairs meet separately to review mission, goals, etc and propose any updates in July committee meeting.

### Next Structure Committee Meeting:

Webinar Registration Link: **Mon, Aug 20, 2012 2:00PM – 3:00 PM (EDT)**  
Call-In #s: 888.627.7005, 110097# (Thanks to Mick Sullivan)  
This committee meets the 3rd Monday of each month at 2pm (ET).