Florida HIV/AIDS Advocacy Network  
Tuesday, July 28, 2009  
Conference Call  
11:00am (EDT)

The conference call number is the following:  
Dial In: 888.627.7005  
Conference Passcode: 110097#

AGENDA

1. Opening and Introductions. The following members participated.
   Alfreda Telfair       James Talley       Ken Bargar - Chair
   Butch McKay          Jeff Rascom       Mary Glenn
   Cindy Bridges        Jesse Fry – Vice Chair  Michael Rajner
   David Brakebill      John McGuirk      Michael Ruppal
   Donna Sabatino       Karen Jaeger      Michelle Scavnicky

2. Status of operational process and network formation
   a. Email list has been created
   b. Future communications should not be blind copied, members will be direct mailed and those we are outreaching to will be CC’d. Ken noted that This e-mail list is for FHAAN Business ONLY, no jokes, funny stories or forwarding junk stuff or you will be removed from the list!
   c. We need help from all members with increasing participation by looking at the membership list and determine gaps.
   d. Michelle Scavnicky has created an “Outreach” list as a beginning point to see who we should invite. That list will be shared with the group to identify gaps.

3. Discussion of next face to face meeting (August 4, Tampa 5:15 PM)
   a. Call in capacity will be provided by The AIDS Institute (TAI).
   b. TAI will send out meeting notice flyer for face to face meeting that identifies the call in number.

4. Membership outreach and communications
   a. The group should look at video conferencing to increase access to membership around the state.
   b. Michael Rajner has done some investigation into the video conferencing services to set up sites around the state to avoid long distance travel in order to participate in face to face meetings.
   c. The Health Department has video conferencing and we need to identify a leader within the health department to assist us with coordination of that service.
d. Karen Jaeger to speak with Debbie Tucci about taking the lead to organize HAPC’s participation for health department’s video conferencing systems.

e. TAI offered to use its Webinar service for meetings as needed with a reminder to the group that participants can still call in through the phone line without using a computer.

f. It was suggested that we look into Webcam services also for future meetings.

g. It was decided that the Southeast Regional Gay Men's Health Summit, SRGMHS is a great opportunity for outreach in South Florida. SRGMHS will provide table space for materials from FHAAN. Ken Bargar will work with TAI and network members to prepare materials. A one hour social was also discussed as part of the SRGMHS outreach and Ken has identified a board room space to hold the activity and Michael Rajner will look at getting donated food items.

h. Karen Jaeger noted that the Orlando area has a town hall meeting next week as well as a large HIV Ministry Meeting. These would both be good outreach opportunities but needs talking points or flyers.
   ✓ TAI will email flyers for reproduction.
   ✓ Ken offered to lead the efforts to begin drafting talking points beyond the materials that have already been created or modifying those as needed.

i. TAI will send out drafts of the existing materials for review today for those on the call.

j. Michael Rajner will have POZ send out a blast to its Florida database.

Other Items

1. Michael Rajner noted that the previous call notes did not include a federal component for outreach and targeting and that it should. It was recommended that any federal component to this groups work be related to Florida issues.

2. Ken Bargar and Jesse Fry were invited to join Access Advocates Leadership Summit from the Southern AIDS Coalition. Jesse was elected as co-chair of this group. This is a great linkage to this network. Ken and Jesse will share information from the group.

3. How we fund community engagement.
   a. Investigate video conference options and associated costs.
   b. Michael Rajner will talk to ANSA looking at appropriate food for face to face meetings and possible grants to fund food. Karen will also look for possible funding options.
   c. TAI will be the fiscal coordinator for grants.
   d. Fundraising will be added as an ongoing agenda item for future meetings.
   e. A special thank you to Mick Sullivan and Tibotec for sponsoring the toll free call in number for this meeting.