# Florida HIV/AIDS Advocacy Network (FHAAN)

## Monthly Committee Meeting: Membership

**Date:** Wednesday – February 15, 2012  
**Time:** 10:00 a.m. (ET) – 11:00 a.m. (ET)

**Notes** and **Action Items**

### Committee Co-Chairs
- Ken Bargar  
- Markham Bradburn

### Attended:
- Ted Howard  
- Michael Ruppal

<table>
<thead>
<tr>
<th>Agenda</th>
<th>Discussion</th>
<th>Plan of Action</th>
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<tbody>
<tr>
<td>Welcome Roll Call Quorum Determination</td>
<td>Committee Quorum (33%).</td>
<td>Not Met</td>
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| Meeting Guidelines | • Mute phone when in listen mode. Please do not place your phone on hold.  
• State your name prior to speaking.  
• Committee and members must adhere to our FHAAN Operating Agreement, including Consensus Process and Code of Conduct. | |
| Review of Missions | Grow membership and enhance membership involvement to help meet member needs and meet the needs of FHAAN. | |
| Minutes Approval from Previous Meeting | Membership Meeting Notes (2011.10.05) | Approval Pending Quorum |

### Old Business

#### Membership Status
- **Full Members:** 323. **2012 Goal = 500**  
- **Listserv:** 1,300. **2012 Goal = 1,500**

#### Member Recruitment
- Use [www.FHAAN.org](http://www.FHAAN.org) for info, and this link for folks to register directly online: [http://survey.constantcontact.com/survey/an07e3kmqe4bgfegtt5/start](http://survey.constantcontact.com/survey/an07e3kmqe4bgfegtt5/start)  
- **Feb 16 Natl. HIV/AIDS Strategy Meeting in Ft Lauderdale:** Joey? Ken to ask him.  
- **Women’s Conference (3/7-8):** Cathy? Ken to ask her.  
- **Poz Living Conference (3/9-11):** Cathy. Ken to confirm with her. Michael may also attend.  
- **Planning Councils – Cmte co-chairs to send “FHAAN Who We Are” document. Ken to ask who to send it to? Maybe on their next Planning Council next call.**  
- **CBO E.D.s – Michelle’s Intern finalizing**  
- **Consortia meetings (chairs and to their members):** Ken requested via email from Lucretia, Ken will remind her via email.  
- **Dorothee: SHARP report, help NFL increase participation in FHAAN. We ask her for her list for us to invite. Michael to write-up, Ted to send to her.**  
- **Other opportunities:** ?
| Increase Technology Use for Recruitment | Podcast mic and computer to record folks with 1-2 min sound bites about what advocacy means to them and then we could put them together and use them for different events. Ken to ask Cathy if she will.  
- 3/7-8: Women’s Conference  
- 3/9-11: Positive Living Conference  
- Other opportunities? Ted would post to website and send out to help recruitment. |
| Committee Volunteers | Contact all volunteers expressing interest in helping this cmte. To help recruit those they know to become FHAAN members.  
- Layne Kinney volunteered for data entry  
  1. Ken and Cathy to create script for volunteers to use when recruiting  
  2. Ted to email to all prospective volunteers |
| New Business | Committee Name Change from “Membership” to “Recruitment”. Ken to take to March full FHAAN meeting. |
| Announcements | PLC: Butch - Let membership committee know that it is okay to register members during the Positive Living Conference. FHAAN will also have a workshop on Saturday during the conference. If you know of people who plan to attend who have not registered they need to do so ASAP as we are almost full. Ted to include in this week’s FHAAN Weekly News Brief. Ken to ask Butch to add a FHAAN.org item in program for info/sign-up. Michael to consider a poster board with FHAAN info/sign-up. |

**Next Monthly Committee Meeting:**
Click on this link to register: [Wed, Mar 21, 2012 10:00 AM - 11:00 AM EDT](tel:888-811-6083, 0268)