## Welcome/Roll Call

**Quorum Determination**  
Quorum = 33% (3 of 7 required)  
Met = 100% (7 of 7)

**Meeting Guidelines**
- Mute phone when in listen mode. Do not place your phone on hold.
- State your name prior to speaking.
- Abide by our FHAAN Operating Agreement, Process and Code of Conduct.

## Review of FHAAN Missions, Goals and Objectives

**Mission:**  
Florida HIV/AIDS Advocacy Network (FHAAN) advocates for statewide HIV/AIDS resources including education, policies, programs, funding and legislation.

## Minutes Review/Approval from Previous Meeting

Approved

### COMMITTEE REPORTS AND DISCUSSIONS:

#### Agenda

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<th>Executive Committee</th>
<th>Discussion</th>
<th>Plan of Action</th>
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<td>Joey Wynn, Jesse Fry and Ted Howard</td>
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<th>Focus and Structure Committee</th>
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<td>James Talley and Ted Howard</td>
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- FHAAN.org works as both direct-link URL and Google search  
- Weekly Email News Summary implemented  
- Online membership form completed  
- Added call # to webinar invite  
- Added Agenda in invitation  
| **Membership Committee**<br>Cathy Robinson-Pickett and Ken Bargar | **http://bit.ly/ftKzEt**<br>• Membership Forms Status: Hardcopy = 30, online = 142, Total = 172. Goal: 250.<br>• March 15th sent to PPG, PCPG, Lead Agencies, Consortium, etc.<br>• Establish a regular (quarterly, semi-annually, or annually) membership satisfaction/input survey to ask members what/how FHAAN is doing.<br>• Revisit companies that use FHAAN for information, but don’t contribute to running it. | **Map it**<br>Planned<br>Planned |
| **Product and Policy Advocacy Committee**<br>Jesse Fry and Michael Ruppal | **http://bit.ly/f3wfGO**<br>1. Finalize FHAAN Education and Policy Advocacy Packet (what):<br>   A. Our Ask and Q&A (why) - Michael<br>   B. Cover Page – About Us<br>   C. Priority Issues 1-Pagers – Jesse’s AICP page 2<br>   D. Fact Sheets - Ted<br>   E. Area Snap Shots – Link Only on web?<br>2. FHAAN Education and Policy Advocacy Day*** (when, who, where)—Jesse We may pass on this event CANCELLED<br>3. FHAAN Statewide Education and Policy Advocacy Call-to-Action (when, how)<br>Other Items:<br>• We need to be prepared for when the DOH plan comes out soon – Quickly understand it and quickly respond to it.<br>• Advocacy Survey has 27 responses. Resend? | **Budget:**<br>Last week Senate and House first shot at budget.<br>**Senate**<br>Good:<br>• Increase GR $3m for ADAP. From $9.5m to $12.5m.<br>• $2m increase in AICP (state trust fund).<br>• Continue access to HIV access testing<br>**Senate**<br>Maybe Not Good:<br>• Small AIDS drug line item $140k*<br>**House:**<br>• Good, but doesn’t mention HIV/AIDS programs at all = probably means they will not touch it = flat funding.<br>• Political issue they do not want to touch<br>OUR FHAAN ADVOCACY = Get House to move towards Senate positions/Budget:<br>FHAAN Statewide Education and Policy Advocacy Call-to-Action<br>• **How:**<br>   • TAI purchasing online system this week.<br>   • Jesse will draft email language for us this week (Joey: 1st communication with legislators to be a good first impression)<br>• **When: Wednesday - April 6th**|
| Old Business: Ted Howard | Membership Survey’s committee interest | From Joey for Jesse:  
- Governor sets panel to review Hospital Districts. Jesse to check into it.  
- Ethics inquiry on Governor and wife  
- *$140k or $140 million HIV Drug Rebate – Jesse to check if an error |
|--------------------------|----------------------------------------|-------------------------------------------------------------------------|
| Admin Job Description    |                                        | Policy: 37  
Focus: 27  
Membership: 24  
Ted to resend Excel lists to Chairs |
| Bureau staff on FHAAN list as “Info Only”. Collaborative letter from Ruppal and Bargar | Pending | Pending more info on Bureau reorg. |

| New Business: All | Remove Webinar Reminder Emails | Ted reduced system sends to only: Invite, confirm & 1 AM reminder  
Objections: “Seeing none or low, move forward” (Option: Hand-raise on webinar for blind vote). |
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| Announcements: All |                           | Michael: Share the April PPG meeting invites to your network  
Joey: Let people know meeting materials are shared online.  
Michael: Ted to ask Michelle to give a bulleted, important issues for SCSN/PCPG and link. |
|--------------------|---------------------------|-------------------------------------------------------------------------|

| Set Agenda for Next Full FHAAN Webinar: Monday – April 4 @ 2pm (ET) | Roll-Call: Ted  
Facilitate Meeting: Joey  
Policy: Jesse/Michael  
Structure: James/Ted  
Membership: Cathy/Ken | Roll-Call: Ted  
Facilitate Meeting: Joey  
Policy: Jesse/Michael  
Structure: James/Ted  
Membership: Cathy/Ken |
|--------------------------|--------------------------|-------------------------------------------------------------------------|
| Plus:  
- ADAP, Budget, Reorg: Tom (Jesse to confirm)  
- Positive Living Conference: Butch | Plus:  
- ADAP, Budget, Reorg: Tom (Jesse to confirm)  
- Positive Living Conference: Butch |
Next FHAAN Monthly Convening Group Meeting:
Monday – April 25, 2011 @ 2pm (ET)
FORTH Monday of each Month

Location:
Webinar (online registration email to be delivered by one week in advance)
888.627.7005, 110097#
Executive Committee

**Mission:**
Florida HIV/AIDS Advocacy Network (FHAAN) advocates for statewide HIV/AIDS resources including education, policies, programs, funding and legislation.

**Goals:**
To ensure that Federal & State Legislators, the Florida Department of Health, Bureau of HIV/AIDS staff and local leaders are continuously in touch with their constituents needs and are supportive of the following:
1. Effective research-supported community prevention programs;
2. Access to adequate, culturally appropriate and stigma-free, care, treatment, housing and social/support services
3. Biomedical, clinical, and behavioral research;
4. Adequate funding for all aforementioned programs; and
5. Protection of the dignity of all people living with or at risk for HIV/AIDS, regardless of gender, race, ethnicity, sexual orientation or religious belief.

**Objectives:**
In collaboration with local, state, regional and national organizations, FHAAN will develop and implement
1. Public policy, education and advocacy strategies;
2. Engage in message development and media activities; and
3. Support community mobilization and grassroots activism.

Focus and Structure Committee

**Mission:**
Create and manage the structure, processes and documentation to set-up FHAAN for success.

**Goals:**
1. Organizational Structure.
2. About Us.
3. Member Application.
4. Operating Agreements.
5. Web-based shared communication systems (listservs, documents, etc).

Product and Policy Advocacy Committee

**Mission:**
To identify our audiences and educate them on our issues:

**Goals:**
A. **Materials:**
   1. Introduction Letter.
   2. Priority Issues 1-Pagers.
   3. Fact Sheets 1-Pagers.
   4. Snap-Shots.
B. **Audience**
C. **Education**
Membership Committee

Mission:
Grow membership and enhance membership involvement to help meet member needs and meet the needs of FHAAN.

Goals:
250 members by this time next year.

Objectives:
Go over current membership list to...

A. Evaluate who we have, see who wants to stay on and who does not.
B. Invite more people at various locations such as; Advocacy Groups: Consumers: black, Latino, PCPG, PPG, Etc.
C. Establish or reinforce an advocacy chair at each Ryan White consortia and planning council

Strategy Points:

1. ID Contact info for all these folks. Create database.
2. Communications to each of these people
3. ID Overlap within our FHAAN membership
4. New Florida Legislative contacts