Florida HIV/AIDS Advocacy Network (FHAAN)

Monthly Convening Group Meeting

Notes and Action Items

Date: Monday – October 17, 2011
Time: 10:00 a.m. (ET) – 11:30 a.m. (ET)
Toll-Free: 888.627.7005, 110097#

Executive Committee
Jesse Fry (Co-Chair)
Joey Wynn (Co-Chair)
The AIDS Institute (Administrator)

Committee Co-Chairs
Jesse Fry & Rick Vitale (Advocacy)
Cathy Robinson-Pickett & Ken Bargar (Membership)
Alelia Munroe & James Talley (Focus)

Agenda

<table>
<thead>
<tr>
<th>Discussion</th>
<th>Plan of Action</th>
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<tbody>
<tr>
<td>Welcome/Roll Call</td>
<td>Quorum = 33% (3 of 8 required)</td>
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<tr>
<td>Quorum Determination</td>
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<tr>
<td>Meeting Guidelines</td>
<td>• Mute phone when in listen mode. Do not place your phone on hold.</td>
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<td></td>
<td>• State your name prior to speaking.</td>
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<td>• Abide by our FHAAN Operating Agreement, Process and Code of Conduct.</td>
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<tr>
<td>Meeting Minutes Approval</td>
<td>9/26/11: <a href="http://tinyurl.com/6k2muzl">http://tinyurl.com/6k2muzl</a></td>
</tr>
<tr>
<td>Executive Committee</td>
<td>FHAAN Statewide Meeting Notes (2011-10-03)</td>
</tr>
<tr>
<td>Administrator Job Description <a href="http://tinyurl.com/3v95f3l">http://tinyurl.com/3v95f3l</a></td>
<td>Input received by 10/15/2011 due date:</td>
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<td>• Cathy &amp; Jesse: Good as is.</td>
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<td></td>
<td>• James: We might insert a process for adding items as ad-hoc changes per needed adjustments within Convening Group and TAI discussion and agreement within reasonable expectations of either body.</td>
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<td>• Others: Use just first 2 pages and streamline use of work “FHAAN”.</td>
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<td>Adopted with these updates.</td>
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Product and Policy Advocacy Committee

Most Recent Meeting Minutes:
FHAAN Product and Policy Advocacy Committee Meeting Notes (2011.10.11)

Next Meeting:
Mon, Nov 14, 2-3PM ET 888.627.7005, 110097#

Checking in with everyone (except James). We have not yet received your top 3 issues/questions for DOH/BoHA. Please send by this

Request for info from BoHA and ADAP Work Group & sign-on (except Alelia and Rick): from FHAAN co-chairs only. Cc full FHAAN membership.

Ted to send this list to Joey today to finalize.

Joey: How would BoHA improve level, type and timeliness of data to the community on the ADAP program?
Friday at 5pm.

Jesse: How have you been communicating with the planning councils, CAG, etc?

Jesse:
1. The recent data presented to the Senate health appropriations subcommittee reads that there are about 8,500 active ADAP clients. What was the number of ADAP active clients in October for the previous three years: 2010, 2009 and 2008?
2. If there are fewer active ADAP clients no, than in Octobers of previous years, that would seem to indicate that the lack of capacity in ADAP is even greater than the waiting list of 4,000 Floridians implies. How that might be explained?

James:
1. Breakdown of why & where the individuals leaving the FL programs of HIV/AIDS assistance are ending up.
2. Looking forward, have we taken into account possible dire scenarios in order to better predict and plan for shortfalls in the system?
3. Formulary changes back or more cuts, FPL adjustments, DOH Health reorg.

Ken: OK
Alelia: OK
Rick: OK
Michael: OK

<table>
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<tr>
<th>Membership Committee</th>
<th>Most Recent Meeting Minutes: FHAAN Membership Committee Meeting Notes (2011.10.05)</th>
<th>November 2nd meeting cancelled due to PPG mtg. December 7th meeting on hold, unless needed.</th>
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| Committee Written Policies | http://tinyurl.com/3cucp5x  
Approved with one minor update for consistency, to go to full membership Nov 7th for adoption vote. |  |
| # Full Members Goal/Actual | Actual: 277  
Goal: 500 |  |
| Fall Plan for More Members | • 10/21-23: NFL ManReach: Ken  
• 10/25-26 – PCPG: Joey  
• 11/2-3 – PPG: Ken  
• 11/10-14 – USCA: TAI Booth & Ted’s Roundtable  
• 12/1 – TBRRR: Ted  
• 1/19-22: Housing Conf: Ken  
• 7/22-27: Intl AIDS Conf: TAI Booth  
• Consortia meetings: ?  
• Other opportunities: ? |  |
| Committee Volunteers | Contact all volunteers expressing interest in helping this cmte. To help recruit those they know to become FHAAN members.  
1. Ken and Cathy to create script for volunteers to use when recruiting  
2. Ted to email to all prospective volunteers |  |

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<th>Focus and Structure Committee</th>
<th>No October Meeting necessary</th>
<th>No November Meeting necessary</th>
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<td>No December Meeting necessary</td>
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**Old Business**
Joey did presentation in Palm Beach County and recruited new FHAAN members.

**New Business**
- Joey doing presentation at HRC event tonight in Broward. 6:30pm-8:30pm. Will use [www.FHAAN.org](http://www.FHAAN.org) to recruit FHAAN members.
- Ted to propose to full body at Nov 7th meeting to keep 2012 calls on same schedule, or receive feedback on adjustments.

**Announcements**

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<tr>
<th>Set Agenda for Next Full FHAAN Webinar:</th>
<th>Standing Committee Reports:</th>
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<tbody>
<tr>
<td>Mon, Nov 7, 2-3 PM ET</td>
<td>Facilitate Meeting/Exec: Alelia (rotate convening group members)</td>
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<tr>
<td>888.627.7005, 110097#</td>
<td>Policy: Jesse/Rick</td>
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<td>Structure: Alelia/James</td>
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<td>Membership: Cathy/Ken</td>
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**Next FHAAN Convening Group Monthly Meeting:**
Monday November 28, 2011 @ 10-11:30am (ET)

Webinar Registration: [https://www2.gotomeeting.com/register/783019947](https://www2.gotomeeting.com/register/783019947)

Toll-Free: 888.627.7005, Participant Code: 110097# *(Thanks to Mick Sullivan with Janssen)*